

Consumer & Family Advisory Committee Meeting Minutes

January 16, 2018

Concord Public Library

Committee Members	Voting Member Present = P Absent = A
Brad Donahue	A- excused
Beverly Morrow, Chair	P
Dora Hufton	P
Jean Anderson	P
Jeff Euto	A
John Hufton	P
Tiffany Earnhardt	A
LME/MCO and State Staff	Non-Voting
Agency: Cardinal Innovations Healthcare Title: CFAC Board Liaison Name: Yalanda Williams	Present
Agency: Cardinal Innovations Healthcare Title: CFAC Board Clerk Name: Hannah Zucker	Present
Agency: Division of Mental Health, Developmental Disabilities and Substance Abuse Services NC Department of Health and Human Services, Community Engagement & Empowerment Team Title: Mental Health Program Coordinator Name: Stacey Harward	Present
Guests	Non-Voting
Anna Yon	P
Michelle Joshua	P
Amber Grumbles	P
Suzanne Thompson	P



- I. Call to Order/Introduction** **John Huff**
- John Huff called the meeting to order at 6:12 p.m.
 - John has stepped down from chair, voted for Beverly as Chair, all in favor motion carried.
 - Introduced guests and their interests in our CFAC committee
 - Michelle Joshua has met all requirements to be appointed to the committee. Piedmont CFAC Committee voted to appoint Michelle onto the committee, all in favor. Motion carried.
- II. Consent Agenda and Minutes Approval** **Beverley Morrow**
- Minutes were approved by the committee
- III. Cardinal Innovations Health Updates** **Yalanda Williams**
- Anna Yon suggested budget reviews every meeting. In March the committee would like to go over what was spent and planning for next year.
 - NC Tide CFAC sessions April 22-25 in Wilmington.
 - The NC Tide Conference will include CFAC sessions each day of the conference. The agenda and conference fee has not been published as of yet.
 - There is still a problem with hotel and conference fees being reimbursed
 - To CFAC members in a timely manner. Anna Yon stated that the turnaround time should now be very short.
 - Bonnie Schell Scholarship was explained into depth. The conclusion that the scholarship is for trainings for CFAC members was established.
 - Dashboards were discussed. Dora requested she would like Dashboard Reports explained.
- IV. State CFAC, Community Board, and/ or Corporate CFAC Updates** **Beverly Morrow**
- This is Amber Grumbles first meeting. She is interested in representing I/DD on the committee.
 - Beverly proposed the meeting location go back to Milestone for time restrictions that are posed by the Library.
 - Would like Jean Anderson to give a report from Cardinal's Executive Board
 - Co- Chair needs to be appointed, Beverley has nominated Jean Anderson. Dora nominated John as Co-Chair.
 - It was suggested that John seek computer training especially where emails are concerned. Also that John reach out to Triad CFAC to seek someone to mentor him with skills he made need (especially since they are much closer to Lexington) and that it would help if he attended Triad's next CFAC Meeting to reach out in person.
 - A motion was made for the CFAC to follow through with the strategic plan that was introduced at a previous meeting where members will seek ways for the public in our 5 county area to know who CFAC and Cardinal Innovations are; as many people do not know who they are and what they do. Also members will seek to fulfill the statutory requirements to give input and make comment on cardinal's Business Plan and Budget. The motion was carried.
 - Beverley is going to touch base with Tiffany Earnhardt about her attendance to the meetings.
- V. CFAC Results** **Kelly Friedlander**
- Kelly Friedlander was absent and this item has been passed.
- VI. Recommendations to the Committee** **John Huff**
- Committee asked Yalanda to look into Dora and why she was voted off GCQI Board
 - Would like a recorder for future meetings.

VII. Adjourn

John Huff

Beverly Marrow Called the meeting to adjourn at 7:55p.m.

Next Meeting- March 20, 2018

Location: 4855 Milestone Ave. Kannapolis, NC 28081

Submitted by: Hannah Zucker

Hannah Zucker/PSP Board Clerk

Name/Title

January 16, 2018

Date