

# Consumer & Family Advisory Committee Meeting Minutes

Date and Time: 9/12/17

Location: Franklin Cooperative Extension, 103 S. Bickett Blvd, Louisburg, NC 27549

Committee Members	Voting Member Present = P Absent = A
CFAC Chair- Angelena Kearney-Dunlap	P
Vice Chair- George Bridges	P
Barbara Johnson	P
Bertha Hargrove	P
Marjorie Davis	P
Rosemary Lewis	P
Dianna Talley	P
Lisa Branch	A
Lagolia Price	A
Marietta DeLoache	A
Alan Pitts	A
Seneca Nicholson	A
Rayshel Horton	A
LME/MCO and State Staff	Non-Voting
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Member Engagement Manager <b>Name:</b> Heart Foxworth	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Member Engagement Specialist <b>Name:</b> Shirley Flood	Present
<b>Agency:</b> Cardinal Innovations Healthcare <b>Title:</b> Member Engagement Director <b>Name:</b> Jane G. Clark	Absent
<b>Agency:</b> Division of Mental Health, Developmental Disabilities and Substance Abuse Services   NC Department of Health and Human Services, Community Engagement & Empowerment Team <b>Title:</b> Mental Health Program Coordinator <b>Name:</b>	Absent
Guests	Non-Voting
Theo Snelling	Present
Carolyn Hoskins	Present



- I. Special Presentation** **Guest Speaker- Carolyn Hoskins**  
Speaker presented her plan to find 3-5 families in the FC area willing to participate in a study of the healthcare experiences had by adults with severe autism. The study will involve brief interviews with the participants, and the intention is to publish the results confidentially as medical research.
- II. Call to Order/Introduction** **Angelena Kearney-Dunlap**  
Chairperson called the meeting to order at 6:10 p.m.
- III. Public Comments** **Guest- Theo Snelling**  
Ms. Snelling Presented fliers and information regarding a new substance abuse/addiction recovery program that has been started at the Missionary Baptist Church in Bunn.
- IV. Introductions** **Angelena/Heart Foxworth**
- V. Cardinal Innovations Health Updates** **Heart Foxworth**  
Cardinal Project Support Professional, Mary Pearce will begin attending Five County CFAC meetings to take the minutes. The Cardinal CFAC Liaison, Shirley Flood will also continue to attend the meetings.  
Cardinal Member Engagement manager Heat Foxworth solicited the committee for feedback regarding the role of Cardinal employees at CFAC meetings; committee agreed on keeping an active Cardinal presence. Executive updates were reviewed, and will be emailed/mailed to CFAC members by the Chairperson. CFAC Statutes were reviewed.  
No further questions from the committee.
- VI. State CFAC Updates** **Angelena Kearney-Dunlap**  
Chairperson has been nominated to the government advisory board on I/DD.  
State CFAC meeting for 9/13/17 has been cancelled due to weather.  
Committee discussed the need for stronger relationship/communication with Executive CFAC.
- VII. Recommendations**  
Committee discussed the possibility of amending bylaws/process of revoking membership for board members who have missed more than two consecutive meetings.  
No final decision was reached.
- VIII. New Business** **Heart Foxworth**  
Board was presented with a Plan of Work template, to be filled in for fiscal year 17-18.  
CFAC Budget was reviewed.  
A motion was made to schedule a work session to create the Plan of Work prior to the November CFAC meeting.  
Committee agrees with a vote of 6-1 in favor of the work session.

**IX. Action Steps**

**Angelena Kearney-Dunlap**

A work session to create the FY 17-18 Plan of Work was scheduled for Tuesday, October 10 2017 at 6pm in Wise, NC.

**X. Recruitment and Membership Efforts**

No new recruits.

Two potential new recruits to possibly attend the November meeting.

Board members advised to submit names/email address for potential recruits to notify them of upcoming events.

**XI. Community Involvement**

NC One Recovery Conference Nov.8, 9, and 10. Needs nominees for community awards.

NC TIDE Conference to be held in October.

Discussion on the opioid forum held in Warren County on 8/21/17. A follow-up public forum is expected.

Warren Health Department plans to survey high school students for a study on substance use/addiction in the community.

A "Lunch and Learn" session on Fetal Alcohol Syndrome awareness is scheduled for 9/14/17 1130am-130pm at the Henderson library.

Recovery Messaging training will also be held at the Henderson library on 9/19/17 from 1230pm-230pm.

A Peer Support Workshop is scheduled at Cardinal's OPC location in Chapel Hill on 9/23/17.

**XII. Recommendations to the Board**

**Angelena Kearney-Dunlap**

Discuss amending bylaws for members who have missed multiple meetings.

Assistance is needed for recruitment efforts in Franklin and Halifax counties.

Request a breakdown of CFAC budget.

Current project- Plan of Work

**XII. Comments & Adjourn**

**Angelena Kearney-Dunlap**

No further discussion from the committee.

Chairperson adjourned the meeting at 730pm.

Submitted by:

**Mary C. Pearce, PSP 9/14/17**

Name/Title and Date