



**Mecklenburg Consumer & Family Advisory Committee Meeting Minutes
September 15, 2016 5:30-7:30pm
Anuvia**

Committee Members	Voting Member Present = P Absent = A
CFAC Chair – Beverly Corpening	P
Vice Chair – Ruth Reynolds	P
Co -Treasurer – Laura Berryhill	P
Co- Treasurer – Gloria Tiller	A
Membership – Jocie Cremisi	P
Zachary Adamson	A
John Corrigan	A
Bonnie Foster	P
Shari Phillips	A
Randy Sperling	P
Staff	Non- Voting
Member Engagement Manager, Brandy Stephens	P
Member Engagement Director, Jane G. Clark	P via phone
Guests	Non-Voting
Eric Fox, Community Engagement & Empowerment, NC DHHS	P
Yalanda Williams, Member Engagement Specialist	P
Alan Azalli, IDD Care Coordination Manager (Mecklenburg)	P

- I. Call to Order/Introduction** **Beverly Corpening**
Chairperson called the meeting to order at 5:30 p.m.

- II. Consent Agenda and Minutes Approval** **Beverly Corpening**
Motion for Minutes to be approved were made and Minutes were approved.

- III. Old Business**
Eric Fox shared the results of the CFAC Self-Assessment Survey for Mecklenburg and gave an aggregated summary of the same information for all CFAC respondents across the state. The goal of this information is for each local CFAC to use the information in order to continue to be self-directed and self-governing and to develop an annual strategic plan for themselves (handouts of this information were given).

- IV. Cardinal Innovations Healthcare Updates**
 - A. College of Direct Supports** **Cindy Wickline**
Members were given a packet on the College of Direct Supports. Cindy shared that Cardinal Innovations has been utilizing DirectCourse for 3 years. In April, 2016, Cardinal Innovations Healthcare, Smoky Mountain MCO and Trillium Health Relations developed a unique and ground breaking Workforce Development Initiative to recognize that Direct Support Professionals (DSPs) are critical to the success of people with disabilities in the community. The MCOs are committed to investing in development of a highly trained and sustainable Direct Support workforce. Therefore DirectCourse is fully funded by the 3 MCO’s at no cost to providers. Please refer to the packet for more information.

B. Overview of Innovations Waiver Changes

Allan Azali

Allan spoke for about an hour with Members to give them an overview of the Innovations Waiver changes that are supposed to go into effect November 1, 2016. These changes were directed by the state to be implemented by the LME/MCO's. While there are numerous changes going into effect, one of the biggest changes is the Individual Budgeting Tool; members were given a handout on this.

C. CFAC Budget

Jane Goble Clark

Members were given a copy of the CFAC Budget Memo which stipulates what Mecklenburg CFAC will receive for July 1, 2016 – June 30, 2017. The reduction was questioned by members of the group, and Jane responded that if the current budget was not enough, then CFAC can submit a request for an increase to meet these needs for the next fiscal year, as long as the request related to one of the objectives listed in the memo.

D. Cardinal Business Plan

Jane Goble Clark

The Cardinal Business Plan is still under construction but will be presented to the Executive CFAC meeting in October and shared with local CFACs at the November meetings.

E. Cardinal Budget

Jane Goble Clark

A summary of the Cardinal budget will be shared with the Executive CFAC at the October meeting, and shared with local CFACs at the November meetings.

F. Templates for CFAC Consideration

Jane Goble Clark

Members were given copies of DRAFT template forms for consideration. These forms were developed with content input from Eric Fox to ensure the statutory requirements are met by each CFAC and to demonstrate consistency across all Cardinal CFACs.

- a. Annual Action Plan
- b. CFAC Annual Checklist & Updates on the 6 Statutory Tasks
- c. Robert Rules of Order
- d. CFAC Comments to Governing Board
- e. CFAC Agenda
- f. CFAC Minutes

VI. New Business

- A. Eric Fox shared many updates about upcoming trainings, workshops and conferences, including NC Tide which has a CFAC Symposium on the first day.
- B. Jane Clark and Bonnie Foster gave an overview about the State CFAC meeting at which Richard Topping presented.

VII. Action Steps:

- A. CFAC to review templates and provide feedback to Jane.
- B. Members to determine if they are interested in any upcoming workshops and conferences.

VIII. Recommendations to the Board

Members were given the CFAC Comments to Governing Board template.

IX. Comments & Adjourn

No public comments during the meeting.

Motion made to adjourn the meeting and motion was approved.

Next meeting will be November 17, 2016 from 5:30-7:30pm.

Submitted by:

Brandy K. Stephens, MA, LPC
Manager, Member Engagement