

Sign Up for Cardinal Innovations Learning Center

For Non-Cardinal Innovations Employees:

1. Enter this link into your web browser:
<https://cardinalinnovations-extcommregistration.sabacloud.com>.
2. Click **SIGN IN** if you have previously created a login or click **SIGN UP** if you have never used the Learning Center before.

SIGN IN

SIGN UP

3. Enter personal information.

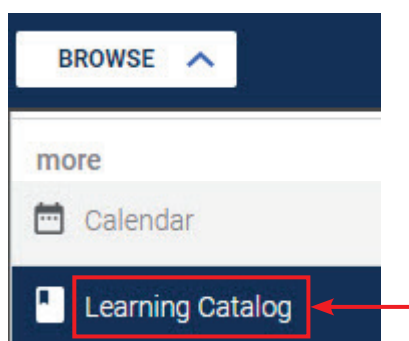
*The following information is **required**:*

- | | |
|---------------|---|
| a. First Name | f. Time Zone |
| b. Last Name | g. Work Phone |
| c. Username | h. ZIP Code |
| d. Email | i. Role at Cardinal Innovations must be listed as Stakeholder |
| e. Password | |

*The following information is **optional**:*

- | | |
|------------------------|--------------|
| j. Business Card Title | l. Gender |
| k. Race | m. Ethnicity |

4. You will be brought to the Learning Center Home page. Click **BROWSE** in the top right corner and select **Learning Catalog** from the drop down.



5. Type in course title in Search box in top right hand corner and push **Enter** on your keyboard or click on the magnifying glass to Search



6. When you see the course, click on **VIEW CLASSES**.

VIEW CLASSES

7. Click **ENROLL** to register for the course.

ENROLL

Questions?

Contact: training@cardinalinnovations.org