

Alamance-Caswell Consumer & Family Advisory Committee Meeting Minutes

Tuesday November 28, 2017

Cardinal Innovations Healthcare 2929 Crouse Lane Suite A Burlington, NC 27215

Committee Members	Voting Member Present = P Absent = A
CFAC Chair-Jeannette Williamson	P
Bob Crayton	P
Lea Ottinger	P
Jeannie Irby	A
LME/MCO and State Staff	Non-Voting
Agency: Cardinal Innovations Healthcare Title: Member Engagement Manager Name: Stacey Inman	Present
Agency: Cardinal Innovations Healthcare Title: Member Engagement Specialist Name: Amanda Smith	Present
Agency: Cardinal Innovations Healthcare Title: Project Support Professional/CFAC Clerk Name: Amanda Smith	Present
Agency: Division of Mental Health, Developmental Disabilities and Substance Abuse Services NC Department of Health and Human Services, Community Engagement & Empowerment Team Title: Mental Health Program Coordinator Name: Stacey Howard	
Guests	Non-Voting
Allison Stewart-Director, Corp Communications	Present
Paula Newman-Quality Management Team Lead	Present
Kelly Friedlander-Project Coord. For Clear and Construct Voices Project	Present
Ric Bruton, Senior Community Executive	Present



- I. Call to Order/Introduction** **Jeannette Williamson**
Chairperson called the meeting to order at 6:05p.m. Introductions were made and guest speakers were introduced.
- II. Consent Agenda and Minutes Approval** **Jeannette Williamson**
Agenda was accepted. Minutes were not approved until corrections are made.
- III. Cardinal Innovations Health Updates** **Paula Newman, Ric Bruton and Allison Stewart**
Paula Newman went over the QM dashboard reports. Paula will be back in May to present the dashboard reports. Ric Bruton presented the Alamance/Caswell County quarterly dashboards. Allison Stewart gave an update to members about the new CI Newsletter which will be coming out on December 6th and would like to showcase AC CFAC in the CORNER segment of the January Newsletter.
- IV. Guest Speaker** **Kelly Friedlander**
Kelly Friedlander collected feedback from CFAC members about meetings, community events, and Cardinal Innovations staff assisting CFAC meetings. Kelly stressed to the CFAC members to advocate for a CFAC member on the Cardinal Board.
- V. Old Business** **Jeannette Williamson**
Need new members for the AC CFAC. Votes were made regarding Jaelyn Ottinger and Mr. Irby by Lea Ottinger and seconded by Bob Crayton.
- VI. New Business** **Stacey inman**
Stacey Inman gave an update on a conference call from DHHS and Trey Suttan and how he assured Cardinal that the things that are going on are regarding the governance and has nothing to do with us and the services being provided to members. Amanda Smith was introduced as the new CFAC liaison.
- VII. Comments/Adjourn**
Bob Crayton-Almance community shoppers day in Dec for high schoolers and elementary schoolers.
Need agenda items for January CFAC meeting. CFAC wants to have meetings every month rather than every other month.

Submitted by:

Reina Merino, Project Support Professional 1.3.2018

Name/Title and Date