

OPC Consumer & Family Advisory Committee Meeting Minutes

Date and Time: November 09, 2017

Location: Cardinal Innovations Healthcare, 201 Sage Rd, Chapel Hill NC 27514

Committee Members	Voting Member Present = P Absent = A
CFAC Chair – Janet Sowers	P
Allen Dittmer	P
Benita Prucell	P
Heather Nash	P
Leslie Matthews	P
Marcus Matthews	A
Shira Belovicz	P
Stanley Cotton	P
Steven Furman	P
LME/MCO and State Staff	Non-Voting
Agency: Cardinal Innovations Healthcare Title: Member Engagement Manager Name:	Absent
Agency: Cardinal Innovations Healthcare Title: Member Engagement Specialist Name: Juanita Jefferson	Present
Agency: Cardinal Innovations Healthcare Title: Senior Community Executive Name: Ric Bruton	Absent
Agency: Cardinal Innovations Healthcare Title: Project Support Professional Name: Jennifer Munch	Present
Agency: Division of Mental Health, Developmental Disabilities and Substance Abuse Services NC Department of Health and Human Services, Community Engagement & Empowerment Team Title: Mental Health Program Coordinator Name: Stacey Harward	Absent
Guests	Non-Voting
Kelly Frielander	Present



- I. Call to Order/Introduction** **Janet Sowers**
Chairperson called the meeting to order at 6:02 p.m.
- II. Consent Agenda and Minutes Approval** **Janet Sowers**
The minutes from the September 9, 2017 meeting were reviewed
- Shira Belovicz motioned to approve the minutes as presented. Steven Furman seconded the motion.**
- All in favor. Motion carried.**
- III. Update – Clear & Constructive Voices Project** **Kelly Friedlander**
Kelly provided an update on what was occurring with the project and then led a brief question and discussion.
- IV. Old Business** **Janet Sowers**
A request was made for the reevaluation of where the funds should be coming for Shira’s transportation costs to the Executive CFAC meetings. Juanita Jefferson will reach out to Jane Clark and then provide the committee with an update.
- V. NC DHHS Updates** **Stacey Harward**
Representative not present. No updates.
- VI. Cardinal Innovations Health Updates** **Juanita Jefferson**
Juanita Jefferson reviewed her notes from the State CFAC meeting and the Executive CFAC memorandum.
- VII. Community Board Updates** **Leslie Matthews**
Leslie updated the committee on what occurred at the October meeting.
- VIII. Recommendations to the Board** **Leslie Mathews**
Leslie Matthews has comment sheets that can be filled out for her to provide to the board. Leslie requested more participation from her fellow committee members.
- IX. New Business**
The committee requested to see the evaluations from the Peer Workshop in September. Juanita Jefferson will locate those evaluations.
- X. Action Steps**
The committee requested an update on when the dashboard reports will be presented. Juanita Jefferson will find out and communicate this to the committee.
- XI. Community Involvement Updates**
Janet Sowers would like to attend the 2017 NC Council of Community Programs Emerging Horizon Conference in December. She will apply for the Bonnie Schell Scholarship and has requested the OPC CFAC to cover any remaining costs not covered by the scholarship.
- Leslie Matthews motioned to approve funds be used from the CFAC budget to cover any funds not covered by the scholarship. Shira Belovicz seconded.**
- All in favor. Motion carried.**

XI. Public Comment
No public comments

XII. Meeting adjourned at 8:10pm.

A handwritten signature in blue ink, appearing to read "John Williams".

Submitted by:

Project Support Professional 11-09-2017
Name/Title and Date