

OPC COMMUNITY OFFICE LOCAL NETWORK COUNCIL

201 Sage Road, Suite 300

Chapel Hill, NC 27514

OPC Executive Board Room #321

Friday, January 27, 2017 9:30 AM – 11:00 AM

| Name                           | Agency/Group Representing              | Voting Member | Attended |
|--------------------------------|--|---------------|----------|
| Trish Hussey, President        | Freedom House                          | <b>Yes</b>    | √        |
| Tom Reid, Vice-President       | Carolina Outreach, LLC                 | <b>Yes</b>    | √        |
| Carol McClelland,<br>Secretary | FHR                                    | <b>Yes</b>    | √        |
| Becky Clayton                  | Person Industries                      | <b>Yes</b>    |          |
| Benita Purcell                 | Cardinal Innovations CFAC              | <b>Yes</b>    |          |
| Beth Rossi                     | UNC-CECMH                              | <b>No</b>     |          |
| David Forsythe                 | PCGH                                   | <b>Yes</b>    |          |
| Dennis Bradshaw                | RSI                                    | <b>Yes</b>    |          |
| Heart Foxworth                 | Cardinal Innovations Healthcare        | <b>No</b>     |          |
| Lynn Veldkamp                  | Cardinal Innovations Healthcare        | <b>No</b>     | √        |
| Lynn Widener                   | Cardinal Innovations Healthcare        | <b>Yes</b>    | √        |
| Marika Whack                   | Community Alternatives of NC           | <b>Yes</b>    |          |
| Michael Norton                 | Cardinal Innovations Healthcare        | <b>Yes</b>    | √        |
| Michelle Merritt               | Arc of the Triangle                    | <b>No</b>     | √        |
| Mike Chapman                   | TEACCH                                 | <b>Yes</b>    | √        |
| Olayide "Ola" Olaniyan         | Peter-Elst, LLC                        | <b>Yes</b>    |          |
| Ric Bruton                     | Cardinal Innovations Healthcare        | <b>Yes</b>    |          |
| Senga Carroll                  | UNC Horizons                           | <b>Yes</b>    | √        |
| Sherri Baum                    | Securing Resources for Consumers Inc., | <b>Yes</b>    |          |
| Thava Mahadevan                | UNC CECMH                              | <b>Yes</b>    |          |
| Tony Johnson                   | SRFC, Inc.                             | <b>No</b>     |          |
| <b>Guests</b>                  |  |               |          |
| Wendy Wenzel                   | Turning Point Family Care              | <b>No</b>     | √        |
| Stella Olaniyan                | Peter-Elst, LLC                        | <b>No</b>     | √        |

| Agenda Item   | Discussion  | Action, Decision or Outcome  | Person Responsible                       | Target Date/ Deadline |
|---|---|--|--|-----------------------|
| 1. <b>Introductions</b>   | Tom Reid called the meeting to order and welcomed those present. Council members and guests introduced themselves.  |  |  |                       |
| 2. <b>Approval of Meeting Minutes from 11/18/16 Meeting</b>                   | Due to again not having a quorum, the Meeting Minutes from the November 18, 2016 were tabled along with the September 23, 2016 and July 22, 2016 meetings.  | Minutes from 7/22/16, 9/23/16 and 11/18/16 meetings will be emailed to members asking for them to vote on approval via email.  | Carol McClelland                         |                       |
| 3. <b>Provider Council By-law Requirements for Voting Member Appointments</b> | <p>It was clarified that OPC Provider Council meetings were open meetings. However, only elected voting members can vote.</p> <p>There was discussion regarding how to meet the By-law requirements of who needs to be part of the Council.</p> <p>It was suggested to reach out to all voting members inquiring about their interest in maintaining their seats on the Council.</p> <p>Send email to members to vote electronically on Michelle Merritt becoming a voting member, replacing previous voting member from The ARC of the Triangle.</p> <p>Wendy Wenzel, Turning Point Family Care, has expressed interest in becoming a new member of Council.</p> | <p>Trish, Tom and Carol will craft an email to all voting members and will include Section VIII of the By-laws relative to membership nominations.</p> <p>Included in the email will be an option to vote on Michelle and Wendy.</p> | Trish Hussey, Tom Reid, Carol McClelland |                       |

| Agenda Item                                       | Discussion  | Action, Decision or Outcome   | Person Responsible   | Target Date/ Deadline |
|---|---|---|--|-----------------------|
| <p>4. <b>Future Provider Council Meetings</b></p> | <p>There was discussion concerning the low attendance at the local Provider Council meetings.</p> <p>The Council discussed how to make the meetings more valuable; i.e., bring issues that would be helpful, resourceful, focused, to have purpose and be organized.</p> <p>Information flows from the Council to MCO representative to highest authority of issue for action</p> <p>Have standard Agenda items; i.e., Old Business, New Business, Regional Meeting Report</p> <p>The Council wants to see a copy of minutes sooner.</p> <p>Invite Cardinal staff as identified in the By-laws to meetings as deemed appropriate.</p> | <p>Add Ric Bruton and Wendy Wenzel to distribution list and send a copy of the Council email distribution list to members</p> <p>Ensure there is a call-in number available for those that cannot attend in person.</p> <p>Send key contact information for Cardinal Staff</p> <p>Invite Tom Wilson, DD Care Coordination Manager to next meeting</p> <p>Send a copy of the Regional Council meeting minutes to members</p> | <p>Carol McClelland</p> <p>Lynn Veldkamp</p> <p>Lynn Widener will issue invite</p> <p>Tom Reid</p> |                       |
| <p>5. <b>Provider Forum</b></p>                   | <p><b>Suggested Topics for Provider Forum:</b><br/> Electronic Health Record<br/> Elections<br/> Like to have more DD representation<br/> UM Issues<br/> Care Coordination crisis issues – problem solve issues<br/> Rate Cuts – endangering small providers</p> <p><b>Lynn Widener, Network Manager</b><br/> Lynn shared with the group that Triad Council had a half day retreat to develop a Work Plan focusing on increasing attendance at Provider Forums, developing 5-</p>   |   |  |                       |

| Agenda Item                        | Discussion   | Action, Decision or Outcome | Person Responsible | Target Date/ Deadline |
|------------------------------------|--|-----------------------------|--------------------|-----------------------|
|                                    | <p>6 for 2017. The Work Plan was put into a format that will be able to address and receive feedback.</p> <p>Some goals from Triad's Work Plan include:</p> <ul style="list-style-type: none"> <li>• Addressing attendance at Provider Forum</li> <li>• Work with State unfunded mandate</li> <li>• Increase communication</li> <li>• Identify gaps and needs</li> <li>• Offer and receive cultural competence training</li> <li>• Advocacy</li> <li>• Information on goals and objectives relative to Cardinal's goals and objectives</li> </ul> <p>Suggestions for the Provider Forum:</p> <ul style="list-style-type: none"> <li>• Have an available Call-in number for the Forum</li> <li>• Request questions in advance, so the questions could be addressed by the appropriate person prior to the meeting.</li> </ul> |                             |                    |                       |
| <p><b>6. Cardinal Updates</b></p>  | <p>Eastpointe Human Services has announced their intent to consolidate operations with Cardinal Innovations effective July 1, 2017.</p> <p>Cardinal is committed to keeping their regional offices.</p>  |                             |                    |                       |
| <p><b>7. Next Meeting</b></p>      | <p>Next Meeting is scheduled Friday, March 31, 2017<br/>9:30 a.m. – 11:00 a.m.</p>   |                             |                    |                       |
| <p><b>8. Meeting Adjourned</b></p> |  |                             |                    |                       |

\_\_\_\_\_  
Signature of Chair Person

\_\_\_\_\_  
Date Approved